



Forte di Bard

SELECTION ANNOUNCEMENT

PREMISE

1. Fort of Bard Association (hereafter also called the Association) was established by public act in October 18th, 2005, under the law 10/1996 and it is currently regulated by a Statute, which was already amended in 2012.
2. The founding members are Valle d'Aosta Autonomous Region, Compagnia di San Paolo and Fondazione Cassa di Risparmio di Torino, while Finaosta S.p.A is a supportive partner.
3. The Association manages Fort of Bard. Its monumental complex belongs to Valle d'Aosta Region and it has been granted to the Association. The relations between Valle d'Aosta Region and the Association are regulated by convention. The latter has been approved by the Regional Council with resolution n. 56 of January 22nd, 2016, partially amended by resolution n. 1181 of September 2nd, 2016.
4. In ten years of activity, the Association has organized many events and conferences, as well as great exhibitions, guaranteeing a level of innovative and dynamic general management both in terms of museum services and temporary exhibitions.
5. Within the monumental complex, made up of massive buildings located at different levels, you can find many museum sections, designed with a dual purpose: highlighting the historical-architectural identity of the site and telling, through interactive and multimedia design, thematic areas about discovering mountain and alpine culture, dealt with multiple aspects. In the wide spectrum of cultural activities promoted by the Fort, the programming and implementation of temporary exhibitions play a major role, both in terms of invested energies and resources as well as public flows. On the flow front, in 2016, the year of its decade of activity, the Fort has marked the attendance record (about 370,000 entries in the various exhibitions), especially in relation to major event exhibitions and extensive programming of activities for the general public.
6. Close to the exhibition offer the Fort organizes workshops, guided tour and educational activities which can be modulated in relation to a specific audience and to requests from schools, tour operators and individuals.
7. The site management also includes commercial and shopping facilities (cafeteria, hotel, bookshop) and the provision of additional services. Likewise, internal and external communication aspects are very well-organized.



Art. 1 – SUBJECT: SELECTION

1. Fort of Bard Association lists a public selection for the position of Director.
2. The Director performs, in the framework of the directives and guidelines given by the Board of Directors, the management and administration functions of the Association, as well as proposals and impetus on the objectives and programs of the Association's activities. In particular, by way of example and not exhaustive, the Director:
 - a) oversees all activities planned by the Fort of Bard Association, including the organization of exhibitions, in collaboration with the Scientific Committee;
 - b) arranges museum and artistic collections, as well as the organization and presentation of the goods of the museums, setting out the relevant exhibition criteria;
 - c) promote, with the support of the Scientific Committee, the initiatives, identity and relationships of the association with third parties and the public, ensuring high quality standards in communication and encouraging active participation of users;
 - d) performs any other management activity delegated to it by the Board of Directors.

Art. 2 – ELIGIBILITY

1. Applicants must satisfy the following selection criteria in order to be admitted to the public selection
 - a) Advanced or teaching degree, that is, a degree obtained under the didactic regulations of the regulations set out in the University, Scientific and Technological Research Ministry Decree of November 3rd, 1999, no. 509, or equivalent degree obtained abroad;
 - b) good knowledge of Italian, French and English;
 - c) enjoyment of civil and political rights;
 - d) non-existence of criminal convictions, even if not definitive, for offenses that prevent the assignment of office under current regulations;
 - e) the absence of any dismissal from employment with public administrations or private entities.

Art. 3 – PROFESSIONAL FEATURES REQUIRED

1. The candidate must be provided with a special and proven professional qualification and experience of at least five years' duration with regard to the promotion and promotion of cultural heritage assets, especially:
 - a) knowledge of the art industry at national and international level;
 - b) qualified experience in the management of cultural complexes;
 - c) experience in curating and realizing exhibitions, with reference to public property collections;
 - d) work experience, with respect to allocated budgets and reduced implementation times;
 - e) capacity for national and international relations;
 - f) management and administrative capacity.

Art. 4 – SUBMISSION OF APPLICATIONS

1. The application, together with a professional and full-scale curriculum for the processing of personal data pursuant to Italian Legislative Decree 196/2003, must be received by 12 (noon) December 18th, 2017.



2. The application, written on plain paper and sent to the President of the Association, must be submitted, on the grounds of inadmissibility, through one of the following methods:

- a) a sealed envelope sent by registered letter with acknowledgment of receipt to Forte di Bard 11020 Bard (AO) (the postmark will validate its authenticity);
- b) a sealed envelope sent by courier to Forte di Bard 11020 Bard (AO)
- c) certified e-mail to associazionefortedibard@pec.it address (the receiving device will validate date and the time).

3. If the application is sent by post (only by registered letter or delivered by courier, it is NECESSARY to attach one (and only one) copy of a valid Id Document. If the candidate choose to submit the application and the related attachments by using the certified email box (PEC) in accordance with Article 65 of the Italian Digital Administration Code and DPCM on May 6, 2009 CEC-PAC), the PEC or CEC-PAC box must be headed to him, since it is not possible to use the e-mail box certified by another natural or legal person.

4. On the envelope, or in the subject of the certified e-mail message, it is necessary to write:
Selezione Direttore Associazione Forte di Bard.

5. Applications received beyond the established limit or in different ways than those requested will not be evaluated.

6. In the application, the applicant must specify, according to the format set out in annex A:

- (a) name and surname;
- (b) date and place of birth;
- (c) nationality, place of residence and domicile, if different;
- (d) enjoyment of civil and political rights;
- (e) absence of criminal convictions, even if not definitive, for offenses that prevent the assignment of office under current regulations;
- (f) absence of dismissals, dismissals or dispensations from employment with public administrations or private entities;
- (g) contact details, including any personal e-mail address, where the person concerned intends to receive the communications relating to the selection.

7. The application must be signed at the bottom together with a duly dated and signed CV, accordingly to the European set, containing all the useful information to evaluate the training, the qualifications and the professional activities of the candidate, as well as a letter of motivation, written in Italian, French and English up to 1,000 words.

8. The requirements for participation must be self-certified according to the d.P.R. December 28th, 2000, no. 445, and it will be verified before the formalization of the assignment. The non-correspondence between stated and determined will implies the non-assignment of the assignment.

Art. 5 - COMMISSION

1. For the selection process, the Board of Directors of the Association will appoint a committee consisting of three members identified as experts in the field of valorization, management and promotion of the cultural heritage. During the interview, which will take place in Italian, the Commission will be supplemented, as appropriate, by experts in French and English.



2. Participation in the Commission is free of charge and does not entitle to any kind of remuneration, except for the reimbursement of ecosts incurred and documented.

3. The Commission can start working only after the expiry of the 15 days following the publication of the nomination act on the website of the Association. During this period, candidates may submit reasoned requests for the rejection of the commissioners. When the deadline is reached, and after the setting up of the Commission, there is no admissibility of the Commissioners' refusal. The judgment concerning the applications for rejection is the responsibility of the Superintendent for Valle d'Aosta's cultural assets and activities.

Art. 6 - COMMITTEE WORK

1. Candidates eligible for the selection on the basis of the requirements of Article 2 will be examined and evaluated by the Commission in accordance with the following criteria:

a) securities:

- 1) additional study qualifications than those provided for in the participation requirements referred to in Article 2 (Ph.D., master's and / or specialization diplomas) obtained in Italy or abroad in matters relating to the protection, management and the enhancement of cultural heritage);
- 2) publications and / or other scientific acknowledgments in matters relating to the protection, management and enhancement of cultural heritage;

b) professional experiences:

- 1) Specific and documented professional experience of at least five years' duration, management and / or management of poly museums and cultural activities, including collecting activities and activities, activities and events planning, human, financial and instrumental management;
- 2) the complexity of the activities and / or structures managed and the results achieved;
- 3) experience in the design and implementation of communication projects;
- 4) experience in the design and implementation of events and / or performances;
- 5) management experience of management boards and / or scientific committees;
- 6) experience of management or management of administrative bodies and structures in the public and / or private sphere;
- 7) experience in the preparation and implementation of agreements with public and private subjects.

c) additional competences:

- 1) effective knowledge and ability to use technologies, especially in the museum area;
- 2) knowledge of communication techniques;
- 3) knowledge of other languages;
- 4) knowledge of the Italian and Valdostan cultural heritage;
- 5) knowledge of the Italian administrative system.

2. The Commission will select on the basis of the curricula, up to five candidates and it convene them for an interview at the headquarters of the Association, drawing a ranking with the attribution of the respective score for each candidate. Each of the criteria referred to in Article 6 (1) will be assigned the following maximum points:



point 1 (a): maximum 30 points;
point 1 (b): maximum 50 points;
point 1 (c): maximum 20 points.

3. During the interview, in which it is assessed the knowledge of French and English, the Commission also formulates, taking into account the letter of justification, an overall judgment on each of the candidates and it identifies a triad to be submitted to the Council Administration. The position of Director is conferred by the Board of Directors without the need for comparative assessment.

4. The Association reserves the right to terminate and / or not conclude the selection procedure without the possibility of claiming anything from the candidates, including for reimbursement of expenses.

5. The selected candidate will receive a communication by registered letter with acknowledgment of receipt or by certified electronic mail indicating the deadline for submitting the documents required for the conclusion of the employment contract.

Art. 7 - LENGTH OF THE WORKING RELATIONSHIP, RELATIVE DISCIPLINE AND ECONOMIC TREATMENT

1. The full-time, exclusive-term employment relationship will last three years with the possibility of renewal for another two and it is regulated by the collective national employment contract for business executives: distribution and services.

2. A six-month trial period is envisaged.

3. The Director has a gross annual compensation of 85,000 euros. The place of work is the one where the Association is located and the Director may, for service reasons, have accommodation in the Bard village.

Art. 8- TREATMENT OF PERSONAL DATA

Personal data acquired by the Customer will also be processed by electronic means exclusively for the purposes of this procedure, or to enforce the legal obligations, in compliance with Legislative Decree 196/2003.

Article 9 - RESPONSIBLE FOR THE PROCEDURE AND INFORMATION

To receive any information about the selection announcement, please refer to the following e-mail address personal@fortedibard.it or call the following phone number +39 0125833821.

Mr. Marco Villani, Managing Director of Fort of Bard Association, is the responsible of the procedure